

Lower Colorado-Lavaca
**REGIONAL FLOOD
PLANNING GROUP**

REGION 10

April 18, 2024

Region 10 Lower Colorado-Lavaca RFPG

- 1. Call to Order**
- 2. Welcome**
- 3. Approval of minutes from the previous meeting**

**Region 10 Lower Colorado-Lavaca Flood Planning Group Meeting
December 18, 2023
9:30 AM
Hybrid Meeting**

Roll Call:

Voting Member	Interest Category	Present (x) /Absent ()
Terry Been	<i>Agricultural interests</i>	(audio only)
Phillip Spenrath	<i>Counties</i>	X
Jason Ludwig	<i>Electric generating utilities</i>	
Kirby Brown	<i>Environmental interests</i>	X joined at 9:43am
G. Nicholas “Nick” Textor	<i>Flood districts</i>	X joined at 9:41am
Brandon Klenzendorf	<i>Industries</i>	X
Matt Hollon	<i>Municipalities</i>	X
Frances Acuna	<i>Public</i>	X
Patrick Brzozowski	<i>River authorities</i>	X
Ann Yakimovicz	<i>Small business</i>	X
Ken Heroy	<i>Water districts</i>	X
Hank Smith	<i>Water utilities</i>	X
Kelly Payne	<i>River authorities</i>	X

Non-voting Member	Agency	Present(x)/Absent()/ Alternate Present (*)
Charles “CW” Schneider	<i>Texas Commission on Environmental Quality</i>	
Carol Faulkenberry	<i>Texas Department of Agriculture</i>	
Nicole Moore	<i>Texas Division of Emergency Management</i>	
Shonda Mace	<i>Texas General Land Office</i>	X
Beth Bendik	<i>Texas Parks and Wildlife Department</i>	X
Allen Nash	<i>Texas State Soil and Water Conservation Board</i>	
Ian Blair	<i>Texas Water Development Board</i>	X
Mark Vogler	<i>Region 8 – Lower Brazos Liaison</i>	*Brian Fambrough
Chuck Brown	<i>Region 9 – Upper Colorado Liaison</i>	
Ronald G. Fieseler	<i>Region 11 – Guadalupe Liaison</i>	
Cara Tackett	<i>Region 12 – San Antonio Liaison</i>	

Quorum:

Quorum: **Yes/No**

Number of voting members or alternates representing voting members present: **9 at start of meeting**

Number required for quorum per current voting membership of 13: **7**

Terry Been joined with audio only, Nick Textor joined at 9:41 am, and Kirby Brown joined at 9:43 am changing the voting members to **11**.

Other Meeting Attendees: **

**Meeting attendee names were gathered from those who entered information for joining the Zoom meeting or signed in at the meeting location.

Michael Kelly, PE, TWDB
Cindy Engelhardt, Halff Associates
Jennifer Bassett, LCRA
Lauren Graber, LCRA
Annette Keaveny, LCRA
Rene Ogando-Nanita, LCRA

Stephen Rockwood
KH
Mitch Thames
Kevin Thompson

All meeting materials are available for the public at: www.lowercoloradolavacaflood.org/meetings

Agenda:

1) Call to Order

Chair Spenrath called the meeting to order at 9:33 AM CST. A roll call of the planning group members was taken to record attendance and a quorum was established prior to calling the meeting to order.

2) Welcome

Chair Spenrath welcomed members and other attendees to the meeting.

3) Approval of minutes from the previous meeting

The draft meeting minutes of June 22, 2023, were reviewed. Patrick Brzowski moved to approve the minutes, seconded by Ann Yakimovicz. The motion passed by a vote of 9-0.

4) Public comments– limit 3 minutes per person

Chair Spenrath called for public comments on all agenda items. No public comments were given.

5) TWDB Update

Mike Kelly introduced himself as the new TWDB flood planning division manager of the Regional Flood Planning department. Mike stated that he has 30-years of experience as a water resource professional and spent the past 26+ years with the City of Austin developing the Watershed Protection Department's programs on flood risk reduction and water quality protection.

Ian Blair reported the TWDB sent out a newsletter November 30, 2023 detailing upcoming due dates for Cycle 1 and Cycle 2. The first planning cycle final reimbursable expense date is

12/29/2023, and we have until 2/29/2024 to submit final invoices for reimbursement. Regarding the second cycle, the TWDB published the updated rules. The Request for Application (RFA) process for grant funds is now open and the deadline is 2/22/2024. Consultants for cycle 2 will need to be secured and in place by August 2024, and contracting with the LCRA as sponsor will occur by September 2024.

The first ever state flood plan is under development and is scheduled for public comments in Spring 2024. Project ranking in the state flood plan will play a role in the flood infrastructure fund Intended Use Plan (IUP) through a prioritization process based on fund appropriations by the Texas Legislature. Updates on flood research projects RFA process will take place in mid-January.

Nick Textor joined at 9:41 am and Kirby Brown joined at 9:43 am.

6) Update from RFPG liaisons

Ann Yakimovicz reported that Region 9 has had 5 vacancies in the voting members of their group and they received 2 applications that were approved at their September 13th meeting representing municipalities and water districts. They had one late application for water utilities that will be considered at the next RFPG meeting. They still have two open vacancies for electric generating utilities and flood districts representation.

7) Update from the Planning Group Sponsor

Lauren Graber thanked everyone for attending today's meeting. Since the last meeting, the final flood plan was submitted. TWDB reviewed the plan and provided comments. Our consultants responded to the comments and are now working get final invoices in order to close out cycle 1 of planning. At the same time, we are beginning the second cycle grant application for our allocation of funding that will need to be submitted to the TWDB in February. As part of the second cycle grant application, we are required to address Item #10 in today's agenda to discuss if we should consider any additional public notice going forward. As discussed earlier, the TWDB plans to execute RFPG grant contracts sometime around May 2024. We will begin to start our procurement process for consultants for the second round of planning early next year.

8) Discussion and potential action to approve mileage expenses for reimbursement including a not to exceed mileage reimbursement associated with the December 18, 2023, RFPG meeting

Lauren Graber presented the latest voting member mileage expenses for reimbursement including a not to exceed mileage reimbursement associated with today's RFPG meeting.

Kelly Payne moved to approve the RFPG mileage reimbursement from the December 18, 2023, meeting in an amount not to exceed \$250 for RFPG member travel reimbursement, seconded by Kirby Brown. The motion passed by a vote of 11-0.

9) Discussion and potential action regarding administrative expenses to be submitted to the Texas Water Development Board for reimbursement including a not to exceed amount for administrative expenses associated with the first cycle of regional flood planning

Lauren Graber presented the latest sponsor administrative expenses of interest and website fees.

Kelly Payne moved to approve the sponsor administrative cost not to exceed amount of \$5,000, seconded by Ann Yakimovicz. The motion passed by a vote of 11-0.

10) Discussion and potential action to consider additional, region-specific public notice requirements, if any, that might be necessary to ensure adequate public notice in Region 10 per Texas Administrative Code §361.12(a)(3).

Lauren Graber stated that we are required to have this discussion for each planning cycle. Last cycle the group decided not to add any additional public notice requirements specific to our region. We currently post the public notices on the Secretary of the State's website, the RFPG 10 website, email all voting members and non-voting members of the RFPG, and email all members of the public that have signed up to receive our public notices. This agenda item is to discuss and determine if the RFPG feels we need to add additional public notice methods in our region.

Patrick Brzozowski and Ann Yakimovicz asked questions about cities and members of the public who have registered to receive RFPG emails.

Kelly Payne moved that, after considering additional region-specific public notice needs for Region 10, we will not add additional public notice requirements at this time, seconded by Patrick Brzozowski. The motion passed by a vote of 11-0.

11) Consider date and agenda items for next meeting

After general discussion, Chair Spenrath announced that the next Executive Committee meeting will be held to review technical consultant RFQs. The full group may not meet again until early spring 2024 to conduct officer elections, to review the Executive Committee technical consultant recommendations, and update RFPG bylaws.

12) Adjourn

Kelly Payne made a motion to adjourn, seconded by Kirby Brown. The motion passed 11-0 and the meeting adjourned at 9:57 AM CST by Chair Phillip Spenrath.

Approved by the Lower Colorado-Lavaca RFPG at a meeting held on [REDACTED].

Kelly Payne, SECRETARY

Phillip Spenrath, CHAIR

Region 10 Lower Colorado-Lavaca RFPG

4. Public comments – limit 3 minutes per person

5. Update from Planning Group Sponsor

- a. Discuss RFQ process for RFPG technical consulting services
- b. Other updates

Region 10 Lower Colorado-Lavaca RFPG

6. TWDB Update

7. Update from RFPG liaisons

Region 10 Lower Colorado-Lavaca RFPG

- 8. Pre-Planning Public Input – Public input regarding suggestions and recommendations as to issues, provisions, projects, and strategies that should be considered during the flood planning cycle and/or input on the development of the regional flood plan (as required per Texas Water Code §16.062(d) and 31 Texas Administrative Code §361.12(a)(4))**

Region 10 Lower Colorado-Lavaca RFPG

- 9. Nominations, discussion, and possible action to elect RFPG Chair, Vice Chair, and Secretary**

- 10. Nominations, discussion, and possible action to electing two members-at-large to serve on the Executive Committee**

Region 10 Lower Colorado-Lavaca RFPG

- 11. Discussion and potential action to approve mileage expenses for reimbursement including a not to exceed mileage reimbursement associated with the April 18, 2024 RFPG meeting**
- 12. Discussion regarding group bylaws**

Region 10 Lower Colorado-Lavaca RFPG

13. Consider date and agenda items for next meeting

14. Adjourn